## **GAF** Commercial

## Scheduled Maintenance Checklist



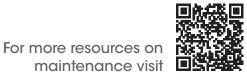
The information you need to help maintain your new roof.

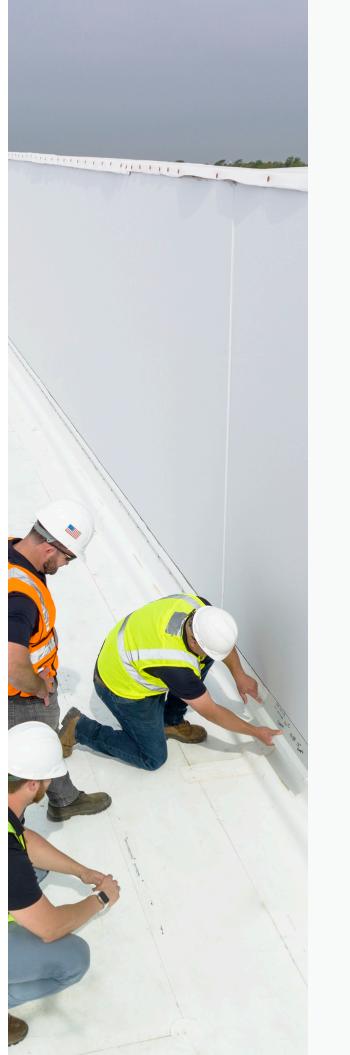


We protect what matters most<sup>™</sup>

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## Thanks for choosing a GAF roofing system, installed by a contractor certified by GAF for quality and reliability

Too often a roof becomes an "out of sight, out of mind" asset. But a scheduled roof maintenance plan can help you prevent costly damage from weather, debris, clogged drains, foot traffic, and more, by identifying problems early — before they become expenses. Reflective roofs that may help reduce rooftop temperatures also benefit from regular cleaning, and maintenance is required under the terms of many roof guarantees. Check your specific coverage for details.

This booklet contains some important maintenance tools and information to help you maximize your new roof's performance — and guarantee its coverage — for many years to come.

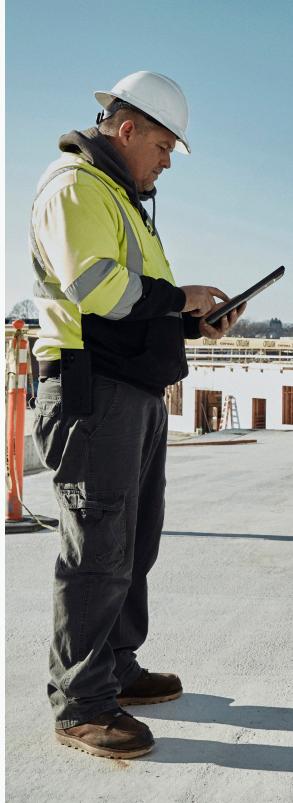
Please read through this booklet carefully. If you have any questions about how to best maintain your new roof, please contact us at:

guaranteeservices@gaf.com 877-423-7663 Options 3-3

GAF also offers the GAF WellRoof<sup>®</sup> Guarantee Extension — exclusively through our PlatinumElite<sup>™</sup> Commercial Contractors — which extends the duration of GAF Diamond Pledge<sup>™</sup> NDL Roof Guarantees by up to 25% for eligible roofs (for a maximum duration of 35 years).



Scan here for more information.



## What can cause premature roof failure?

From the day it's installed, a roof is exposed to countless hazards that can potentially shorten the life of your roofing investment and spell trouble for your facility and its occupants. Fortunately, being aware of those hazards can help minimize their impact. In fact, neglecting inspections and maintenance may be the biggest cause of premature roof failure. Factors to look out for include:

- Long-term exposure to the elements (sun, water, freeze-thaw) or shorter-term exposure to damaging air pollutants and chemicals
- Extreme weather such as lightning, high winds, hail, or drenching rain should be investigated right away
- Structural movement, such as building settlement or expansion/contraction not accommodated by the roofing system
- Biological growth including vegetation in areas of standing water or algae
- Procrastination that is, it's important to repair small problems quickly before water finds its way into insulation layers or the structure itself
- Change in the use of the building, especially changes that increase or decrease the interior relative humidity, possibly causing severe condensation problems within the roofing system
- Improperly added equipment or other items
   sometimes added by tenants are a very common source of roofing problems
- "Trade damage" including puncture holes, rough foot traffic, equipment damage, and other issues caused by trades (like HVAC installers) other than your roofing contractor
- Unintended abuse such as vandalism or accidental damage that can result in large amounts of water getting into the roofing system



## What can you do to protect your roofing system?

Here is a comprehensive list of steps that should be performed periodically to help protect your roofing system.

1	Maintain records	<ul> <li>Keep a file of all roof records, including:</li> <li>GAF guarantee</li> <li>Inspection reports</li> <li>Repair and maintenance bills</li> <li>Original construction drawings, specifications, and invoices</li> </ul>	Useful when: Making repairs Adding equipment Planning a reroof
2	Conduct routine inspections	At least once per year (twice per year is optin Inspection Maintenance Checklist and speci	
3	Inspect after severe weather	Inspect the roof for damage after severe wea winds, etc. The sooner you repair any damage, the smal	
4	Repair correctly	All roofing repairs must be performed by a co Make repairs with GAF materials, following ou quality of roof installed.	
5	Keep roof clean & free of debris	Remove debris from roof to help prevent punc Keep gutters, downspouts, drains, scuppers, o proper drainage.	
6	Keep metal in good condition	Examine all metal flashings, counterflashings, detachment or damage, and deteriorated se Reattach loose metalwork, replace sealant a prepare and paint any rusted metal.	alant.
7	Keep masonry in good condition	<ul> <li>Water leaks from masonry are often incorrect to the roofing system. Examine masonry walls</li> <li>Cracks and bad mortar joints</li> <li>Deteriorated sealant</li> <li>Loose masonry/coping stones</li> <li>Indications of water absorption</li> <li>Repair all such conditions to prevent water interval</li> </ul>	and copings for:
8	Maintain rooftop equipment	<ul> <li>Examine rooftop equipment for any problems</li> <li>Air conditioners, vents, and ductwork</li> <li>Equipment stands or screens</li> <li>Skylights</li> <li>Satellite dishes and antennas</li> <li>Solar panels and mounting equipment</li> <li>Be sure to follow the manufacturer's maintener roof after any service calls to make sure the roof</li> </ul>	ance recommendations and check the
9	Maintain roof coating if present	Eliminate any spillage of coolant, oils, grease, Examine protective coatings and recoat any a compatible GAF roof coating.	
10	Minimize rooftop traffic	Minimize rooftop traffic by limiting access to n Maintain a roof access log so that you can as of damage to the roof from other trades. Make sure walkway pads are installed in high	scertain who has been on the roof in the event

## **Compare GAF commercial** warranties and guarantees

Single-Ply & Asphaltic	Limited warranties on GAF roofing materials	Integrated System	System Pledge Roof Guarantee	Diamond Pledge™ NDL Roof Gugrantee
Roofing technology		Single-Ply &	Asphaltic	
Material defect coverage*	Yes	Yes	Yes	Yes
Workmanship coverage*	No	No	Yes	Yes
Maximum coverage period†	12 years	20 years	20 years	Up to 35 years (for qualifying systems)
Covers entire GAF system?*	No	Yes	Yes	Yes
Unlimited dollar amount for covered repairs?*	No	No	No	Yes
Includes replacement material?*	Yes, prorated based on use (asphaltic and single-ply only)	Yes, 100%	Yes, 100%	Yes, 100%
Includes cost of labor to correct leak?*	No	Yes	Yes	Yes
Is guarantee / warranty transferable to next owner?*	No	Yes (one time only)	Yes	Yes

Coatings	Limited warranties on GAF roofing materials	Liquid-Applied Emerald Pledge™ Limited Warranty	Diamond Pledge <sup>™</sup> NDL Roof Guarantee	
Roofing Technology		Liquid-Applied		
Material defect coverage*	Yes	Yes	Yes	
Workmanship coverage*	No	No	Yes	
Maximum coverage period <sup>†</sup>	12 years	Up to 20 years	Up to 20 years	
Covers entire GAF system?*	No	Yes	Yes	
Unlimited dollar amount for covered repairs?*	No	No	Yes	
Includes replacement material?*	Yes, prorated based on use	Yes, 100%	Yes, 100%	
Includes cost of labor to correct leak?*	No	Yes	Yes	
ls guarantee / warranty transferable to next owner?*	No	Yes (one time only)	Yes	

\* For complete coverage and restrictions, refer to the full limited warranty or guarantee document. † For eligible products/systems only. Additional requirements may apply. Contact GAF for more information.

Roof Edges	Check
Penetrations	Check
	Inspec

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Sched	UIEO		Ieck	IS

### 6 months

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				oomis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Trans	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

#### Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes:



12 months

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Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				bonns	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Copina/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
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	Downspouts					Gaskets			
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	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
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Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
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Traffic Patterns / Walkway Pads Needed		Check Draw Bands					Roof Needs Cleaning			
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#### Address:

3 years

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Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				oomis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Copina/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Trano	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
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	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
J. J. J.	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
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Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
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						Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Today's Date: Notes:

5 years

Scheduled maintenance checklis	Scheduled	maintenance	e checklis
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6 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
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Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
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	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
J. J. J.	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
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#### Address:

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Today's Date:	Next Inspection Date:
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Inspect all Penetration Flashings       Image	Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage				
Recaulk as Necessary       Image: Constraint of the constraint	Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water				
Check Draw Bands     Image: Check Draw Bands     I		Inspect all Penetration Flashings					Debris				
		Recaulk as Necessary					Physical Damage				
Traffic Patterns / Walkway Pads Needed		Check Draw Bands					Roof Needs Cleaning				
		1					Traffic Patterns / Walkway Pads Needed				

#### Address:

7 years

Schedule	ed maintenan	ce checklis

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOI Deck	Deterioration				301113	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Copina/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
· · ·	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
Noor Book	Deterioration				o o mio	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Trans	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
5	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

## Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Vector

9 years

Scheduled	<b>I</b> maintenance	e checklist

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior	Check for Signs of Leaks				Expansion	Check for Signs of Leaks			
Roof Deck	Deterioration				Joints	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
wuiis	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
-	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				oomis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wallo	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

#### Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes:

11 years

12 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOI DECK	Deterioration				501115	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
-	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Red being       Check tor Signs of Leoks       I	Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Deterioration     Image: space of the space		Check for Signs of Leaks					Check for Signs of Leaks			
Intervorvious         Check for Signs of Leoks         C <thc< th="">         C         C</thc<>	NOOT DOOK	Deterioration				bonns	Excessive Movement			
Brief of the barlie of claub       Image: Comparison of claub       Image: Comparison of claub       Image: Comparison of claub       Image: Comparison of claub       Image: Comp	Ceiling	Check for Signs of Leaks					Deterioration			
Etherioring     Check for Signs of Leoks     Image     Metalowing     Met	Interior Walls	Check for Signs of Leaks					Check for Signs of Leaks			
Staining       Staining <td< td=""><td></td><td>Check for Signs of Leaks</td><td></td><td></td><td></td><th></th><td>Staining</td><td></td><td></td><td></td></td<>		Check for Signs of Leaks					Staining			
Image: Section of the sectio	Wuiis	Staining					Check Attachment			
Field of Roof       Substrate Firmness       Image / Deficiencies       Image /		Missing Mortar					Paint Any Rusted Metal			
Note Damage / Deficiencies		Cracks					Recaulk as Necessary			
Check for Loose Fasteners         Check for Check for Chi Deposits         Check for Chi Deposits         Check for Check for Chi Deposits         Check for	Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
Image: Construction       Image: Construction<		Note Damage / Deficiencies					Doors Are Securely Attached			
Drainage System         Clean Out All Gutters and Drains         Cl         Clean Out All Gutters and Drains         Clean Out All Gutters         Clean Out All Gutters <thc< td=""><td></td><td>Check for Loose Fasteners</td><td></td><td></td><td></td><th></th><td>Lines</td><td></td><td></td><td></td></thc<>		Check for Loose Fasteners					Lines			
System         Termination and / or Counterflashing         Image: Counterflashing <td></td> <td>Redistribute any Ballast across Bare Spots</td> <td></td> <td></td> <td></td> <th></th> <td>Pipes</td> <td></td> <td></td> <td></td>		Redistribute any Ballast across Bare Spots					Pipes			
Downspouts         Image: Construction of the section of the sec		Clean Out All Gutters and Drains								
Check Drain Bolts Check Strainers   Check Strainers Check Strainers   Make Sure Drains Are Working Check Top Flashing Securement / Termination and / or Counterflashing   Base Curb Flashing Check for Deterioration and Securement   Inspect for Signs of Movement Check and Fill All Pitch Pans as Necessary   Penetrations Check and Fill All Pitch Pans as Necessary   Recaulk as Necessary Check Draw Bands	.,	Downspouts					Gaskets			
Check Strainers Check Strainers   Make Sure Drains Are Working Check Top Flashing Securement /   Base Curb Check Top Flashing Securement /   Flashing Check for Deterioration and / or Counterflashing   Inspect for Signs of Movement Check and Fill All Pitch Pans as Necessary   Penetrations Check and Fill All Pitch Pans as Necessary   Inspect all Penetration Flashings Check Draw Bands		Scuppers					Equipment Base / Tie-In			
Image: Construction       Image: Construction<		Check Drain Bolts				Other	Check for Oil Deposits			
Base Curb Flashing       Check Top Flashing Securement / Termination and / or Counterflashing       Image: Counterflashing       <		Check Strainers					Surface Contamination			
Flashing       Termination and / or Counterflashing       Image: Counterflashing       I		Make Sure Drains Are Working					Soft Areas			
Roof Edges       Check for Deterioration and Securement       Image: Construction and Securement<							Vandalism			
Penetrations       Check and Fill All Pitch Pans as Necessary       Image: Check and Fill All Pitch Pans as Nece	· · ·	Inspect for Signs of Movement					Vegetative Roof Area			
Inspect all Penetration Flashings       Image	Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Recaulk as Necessary       Image: Constraint of the constraint	Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
Check Draw Bands     Image: Check Draw Bands     I		Inspect all Penetration Flashings					Debris			
		Recaulk as Necessary					Physical Damage			
Traffic Patterns / Walkway Pads Needed		Check Draw Bands					Roof Needs Cleaning			
							Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Today's Date: Notes:

13 years

Scheduled maintenance checklis
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14 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				<b>Conno</b>	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
5	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

 Inspected By:
 Inspector's #:

 Today's Date:
 Next Inspection Date:

 Notes:
 Vector

Robit Signan Lacia     Image: Signan Lac	Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Deterrorition     Image: sector of signs of Leaks     Image: sector of		Check for Signs of Leaks					Check for Signs of Leaks			
Intervorvious         Check for Signs of Leoks         C <thc< th="">         C         C</thc<>	NOOT DOOK	Deterioration				conno	Excessive Movement			
Break of organ of coold         Image: Cool of coo	Ceiling	Check for Signs of Leaks					Deterioration			
Effection       Conclusion of Leoks       Conclusion       Metalowing       Metalowing       Metalowing       Conclusion       Conc	Interior Walls	Check for Signs of Leaks					Check for Signs of Leaks			
Slaining       Slaining <td< td=""><th></th><td>Check for Signs of Leaks</td><td></td><td></td><td></td><th></th><td>Staining</td><td></td><td></td><td></td></td<>		Check for Signs of Leaks					Staining			
Note Carcels         Note Carcels<	Tuno	Staining					Check Attachment			
Field of Roof       Substrate Firmness       Image / Deficiencies       Image /		Missing Mortar					Paint Any Rusted Metal			
Base Curb         Check for Deterior flashing         Image		Cracks					Recaulk as Necessary			
Check for Loose Fasteners         C <th>Field of Roof</th> <td>Substrate Firmness</td> <td></td> <td></td> <td></td> <th>HVAC Units</th> <td>Check All Ductwork</td> <td></td> <td></td> <td></td>	Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
Redistribute any Ballast across Bare Spots       Image       Image       Pipes       Image       Imag		Note Damage / Deficiencies					Doors Are Securely Attached			
Drainage System         Clean Out All Gutters and Drains         Cl         Clean Out All Gutters and Drains         Cl         Check Top Flashing Securement / Termination and / or Counterflashing         Cl         Check Top Flashing Securement / Termination and / or Counterflashing         Cl         Check Top Flashing Securement / Termination and / or Counterflashing         Cl         Check Top Flashing Securement / Termination and / or Counterflashing         Cl         Check for Oil Deposits         Cl         Cl           Base Curb Flashing         Check Top Flashing Securement / Termination and / or Counterflashing         Cl         Cl <th></th> <td>Check for Loose Fasteners</td> <td></td> <td></td> <td></td> <th></th> <td>Lines</td> <td></td> <td></td> <td></td>		Check for Loose Fasteners					Lines			
System         Termination and / or Counterflashing         Image: Counterflashing <th></th> <td>Redistribute any Ballast across Bare Spots</td> <td></td> <td></td> <td></td> <th></th> <td>Pipes</td> <td></td> <td></td> <td></td>		Redistribute any Ballast across Bare Spots					Pipes			
Downspouts       I <tdi< td=""><th></th><td>Clean Out All Gutters and Drains</td><td></td><td></td><td></td><th></th><td></td><td></td><td></td><td></td></tdi<>		Clean Out All Gutters and Drains								
Check Drain Bolts       Image: Check Drain Bol	-,	Downspouts					Gaskets			
Check Strainers Check Strainers   Make Sure Drains Are Working Check Top Flashing Securement /   Flashing Check Top Flashing Securement /   Termination and / or Counterflashing Check Top Flashing Securement /   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect all Penetration Flashings Check Top Flashing Securement   Inspect all Penetration Flashings Check Top Flashing Securement   Inspect all Penetration Flashings Check Top Flashing Securement   Check Draw Bands Check Top Flashing Securement   Inspect all Penetration Flashings Check Top Flashing Securement <		Scuppers					Equipment Base / Tie-In			
Image: Construction       Image: Construction<		Check Drain Bolts				Other	Check for Oil Deposits			
Base Curb Flashing       Check Top Flashing Securement / Termination and / or Counterflashing       Image: Counterflashing       <		Check Strainers					Surface Contamination			
Flashing       Termination and / or Counterflashing       Image: Counterflashing       I		Make Sure Drains Are Working					Soft Areas			
Inspect for Signs of Movement       Image: Check for Deterioration and Securement       Image: Check for Deterioration Flashings       Image: Check for Deterioration Flashings </td <th></th> <td></td> <td></td> <td></td> <td></td> <th></th> <td>Vandalism</td> <td></td> <td></td> <td></td>							Vandalism			
Penetrations       Check and Fill All Pitch Pans as Necessary       Image: Check and Fill All Pitch Pans as Nece		Inspect for Signs of Movement					Vegetative Roof Area			
Inspect all Penetration Flashings       Image	Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Recaulk as Necessary       Image: Constraint of the constraint	Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
Check Draw Bands     Image: Check Draw Bands     I		Inspect all Penetration Flashings					Debris			
		Recaulk as Necessary					Physical Damage			
Traffic Patterns / Walkway Pads Needed		Check Draw Bands					Roof Needs Cleaning			
							Traffic Patterns / Walkway Pads Needed			

#### Address:

## Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Vector State

15 years

Scheduled	maintenance	checkli	S
Concation			

16 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				oonno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
				·		Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DECK	Deterioration				501113	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wulls	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
0,000	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

17 years

18 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOI DECK	Deterioration				501115	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
-	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Red for Signs of Lacks <ul> <li> <li> <li> <li> <li> <li> <li> <li> <li> <li></li></li></li></li></li></li></li></li></li></li></ul>	Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Decionation     Image: Section Secti		Check for Signs of Leaks					Check for Signs of Leaks			
Interior Walls         Check for Signs of Leoks         Image	NOOT DOOK	Deterioration				Conno	Excessive Movement			
Biolesci or logito or coluit         Image: biolesci or coluit         Image: biologic or coluit <th< td=""><td>Ceiling</td><td>Check for Signs of Leaks</td><td></td><td></td><td></td><th></th><td>Deterioration</td><td></td><td></td><td></td></th<>	Ceiling	Check for Signs of Leaks					Deterioration			
Streight Mathematican     Check for Signs of Leoks     Check for Signs of	Interior Walls	Check for Signs of Leaks					Check for Signs of Leaks			
Slaining       Slaining <td< td=""><td></td><td>Check for Signs of Leaks</td><td></td><td></td><td></td><th></th><td>Staining</td><td></td><td></td><td></td></td<>		Check for Signs of Leaks					Staining			
Normal         Normal<	Wuild	Staining					Check Attachment			
Field of Roof       Substrate Firmness       Image       Image <td< td=""><td></td><td>Missing Mortar</td><td></td><td></td><td></td><th></th><td>Paint Any Rusted Metal</td><td></td><td></td><td></td></td<>		Missing Mortar					Paint Any Rusted Metal			
Base Curb         Check for Loses Fosteners         Check for Counterficashing         Check for Counterficashing         Check for Counterficashing         Check for Counterficashing         Check for Chil Deposits         Check f		Cracks					Recaulk as Necessary			
Check for Loose Fasteners         Check for Check	Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
Redistribute any Ballast across Bare Spots       Image       Imag		Note Damage / Deficiencies					Doors Are Securely Attached			
Drainage System         Clean Out All Gutters and Drains         Cl         Clean Out All Gutters and Drains         Cloan Out All Gutters         Cloan Out All Gutters<		Check for Loose Fasteners					Lines			
System         Termination and / or Counterflashing         Image: Counterflashing <td></td> <td>Redistribute any Ballast across Bare Spots</td> <td></td> <td></td> <td></td> <th></th> <td>Pipes</td> <td></td> <td></td> <td></td>		Redistribute any Ballast across Bare Spots					Pipes			
Scuppers         Check Drain Bolts         C <thc< th="">         C         <thc< th=""> <thc< th=""></thc<></thc<></thc<>		Clean Out All Gutters and Drains								
Check Drain Bolts Check Strainers   Check Strainers Check Strainers   Make Sure Drains Are Working Check Top Flashing Securement / Termination and / or Counterflashing   Base Curb Flashing Check for Delerioration and Securement   Inspect for Signs of Movement Check and Fill All Pitch Pans as Necessary   Penetrations Check and Fill All Pitch Pans as Necessary   Recaulk as Necessary Check Draw Bands		Downspouts					Gaskets			
Check Strainers Image: Check Strainers   Make Sure Drains Are Working Image: Check Top Flashing Securement / Termination and / or Counterflashing   Base Curb Flashing Check Top Flashing Securement / Termination and / or Counterflashing   Inspect for Signs of Movement Image: Check for Deterioration and Securement   Roof Edges Check and Fill All Pitch Pans as Necessary   Inspect all Penetration Flashings Image: Check and Fill All Pitch Pans as Necessary   Recaulk as Necessary Image: Check Check and Fill All Pitch Pans as Necessary   Recaulk as Necessary Image: Check Check Check and Fill All Pitch Pans as Necessary   Recaulk as Necessary Image: Check Check Check Check and Fill All Pitch Pans as Necessary   Check Draw Bands Image: Check Ch		Scuppers					Equipment Base / Tie-In			
Make Sure Drains Are Working       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination Flashing Securement /		Check Drain Bolts				Other	Check for Oil Deposits			
Base Curb Flashing       Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and		Check Strainers					Surface Contamination			
Flashing       Termination and / or Counterflashing       Image: Counterflashing       I		Make Sure Drains Are Working					Soft Areas			
Roof Edges       Check for Deterioration and Securement       Image: Construction of the second second securement       Image: Construction of the second s							Vandalism			
Penetrations       Check and Fill All Pitch Pans as Necessary       Image: Check and Fill All Pitch Pans as Nece	-	Inspect for Signs of Movement					Vegetative Roof Area			
Inspect all Penetration Flashings       Image	Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Recaulk as Necessary       Image: Constraint of the constraint	Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
Check Draw Bands     Image: Check Draw Bands     I		Inspect all Penetration Flashings					Debris			
		Recaulk as Necessary					Physical Damage			
Traffic Patterns / Walkway Pads Needed		Check Draw Bands					Roof Needs Cleaning			
							Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Today's Date: Notes:

19 years

Scheduled maintenance checklis
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20 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOI DOOK	Deterioration				bonnis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
Ũ	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
	Deterioration					Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
Ŭ	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

## Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Image: Notes:

21 years

Scheduled	maintenance	Checkus
Concation	mannonanoo	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
Noor Book	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOT DOOK	Deterioration				bonns	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wulls	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
• • • • • •	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

23 years

Scheduled	maintenance o	hecklis

24 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				oomis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wallo	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

 Inspected By:
 Inspector's #:

 Today's Date:
 Next Inspection Date:

 Notes:
 Votes:

Ronores Decisional controlCenter for signs of LeaksCenter for signs o	Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Deleiordin   Indersonal Calcels   Indersonal Calcels   Indersonal Calcels                               <td></td> <td>Check for Signs of Leaks</td> <td></td> <td></td> <td></td> <td></td> <td>Check for Signs of Leaks</td> <td></td> <td></td> <td></td>		Check for Signs of Leaks					Check for Signs of Leaks			
Interfor Walls         Check for Signs of Leaks         Image	NOOT DOOK	Deterioration				oomis	Excessive Movement			
Base Carl         Control         Contro         Control         Control         <	Ceiling	Check for Signs of Leaks					Deterioration			
Betaring     Check for Signs of Leoks     Image	Interior Walls	Check for Signs of Leaks					Check for Signs of Leaks			
Slaining       Slaining <td< td=""><td></td><td>Check for Signs of Leaks</td><td></td><td></td><td></td><td></td><td>Staining</td><td></td><td></td><td></td></td<>		Check for Signs of Leaks					Staining			
Image: Concession of the second of	Trans	Staining					Check Attachment			
Field of Root       Substrate Firmness       I       <		Missing Mortar					Paint Any Rusted Metal			
Base Curb         Processor         Construction		Cracks					Recaulk as Necessary			
Check for Loose Fasteners       Check for	Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
Redistribute any Ballast across Bare Spots       Image       Imag		Note Damage / Deficiencies					Doors Are Securely Attached			
Drainage System         Clean Out All Gutters and Drains         Cl         Clean Out All Gutters and Drains         Cloan Out All Gutters         Cloan Out All Gutters<		Check for Loose Fasteners					Lines			
System         Termination and / or Counterflashing         I         I           Downspouts         I         I         Image: Counterflashing		Redistribute any Ballast across Bare Spots					Pipes			
Downspouts       I <tdi< td=""><td></td><td>Clean Out All Gutters and Drains</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tdi<>		Clean Out All Gutters and Drains								
Check Drain Bolts       Image: Check Drain Bol	o yololli	Downspouts								
Check Strainers Check Strainers   Make Sure Drains Are Working Check Top Flashing Securement / Termination and / or Counterflashing   Base Curb Flashing Check Top Flashing Securement / Termination and / or Counterflashing   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect for Signs of Movement Check Top Flashing Securement   Inspect all Penetration Flashings Check Top Flashing Securement </td <td></td> <td>Scuppers</td> <td></td> <td></td> <td></td> <td></td> <td>Equipment Base / Tie-In</td> <td></td> <td></td> <td></td>		Scuppers					Equipment Base / Tie-In			
Make Sure Drains Are Working       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and / or Counterflashing       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination and Securement       Image: Check Top Flashing Securement / Termination Flashing Securement       Image: Check Top Flashing Securement / Termination Fl		Check Drain Bolts				Other	Check for Oil Deposits			
Base Curb Flashing       Check Top Flashing Securement / Termination and / or Counterflashing       Image: Counterflashing       <		Check Strainers					Surface Contamination			
Flashing       Termination and / or Counterflashing       Image: Counterflashing       I		Make Sure Drains Are Working					Soft Areas			
Inspect for Signs of Movement       Image: Construction and Securement       Image: Construction							Vandalism			
Penetrations       Check and Fill All Pitch Pans as Necessary       Image: Check and Fill All Pitch Pans as Nece		Inspect for Signs of Movement					Vegetative Roof Area			
Inspect all Penetration Flashings       Image	Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Recaulk as Necessary       Image: Constraint of the constraint	Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
Check Draw Bands     Image: Check Draw Bands     I		Inspect all Penetration Flashings					Debris			
		Recaulk as Necessary					Physical Damage			
Traffic Patterns / Walkway Pads Needed		Check Draw Bands					Roof Needs Cleaning			
		1					Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Votes:

25 years

Scheduled maintenance checklis
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Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
Ũ	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOI Deck	Deterioration				501113	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wans	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
- /	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
	1		1			Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Vector's #:

27 years

Scheduled maintenance checklis
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28 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOI Deck	Deterioration				301113	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wallo	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
Ũ	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

 Inspected By:
 Inspector's #:

 Today's Date:
 Next Inspection Date:

 Notes:
 Notes:

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
	Deterioration					Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wulls	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
.,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
J. J. J.	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

## Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Votes:

29 years

Scheduled maintenance checklis	Scheduled	maintenanc	e checklis
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30 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOI DOOK	Deterioration				oomis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
- /	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
· · ·	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

31 years

Sched	uled	main	itenar	nce c	heck	is

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				bonns	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Wallo	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
e jeiein	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

Inspected By:	Inspector's #:
Today's Date:	Next Inspection Date:
Notes:	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Trano	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
5	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
	1					Traffic Patterns / Walkway Pads Needed			

#### Address:

33 years

Scheduled	maintenance of	checklis
Concation		

34 years

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				oomis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

 Inspected By:
 Inspector's #:

 Today's Date:
 Next Inspection Date:

 Notes:
 Vector

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
KOOT DOOK	Deterioration				Joinis	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
Trans	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Vector

35 years

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	UIGU			IGON	

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
NOOT DOOK	Deterioration				<b>Conno</b>	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
-,	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
						Traffic Patterns / Walkway Pads Needed			

#### Address:

Guarantee #:

 Inspected By:
 Inspector's #:

 Today's Date:
 Next Inspection Date:

 Notes:
 Vector

Where to check	What to look for	Yes	No	N/A	Where to check	What to look for	Yes	No	N/A
Interior Roof Deck	Check for Signs of Leaks				Expansion Joints	Check for Signs of Leaks			
	Deterioration				Conno	Excessive Movement			
Ceiling	Check for Signs of Leaks					Deterioration			
Interior Walls	Check for Signs of Leaks				Fascia/ Coping/	Check for Signs of Leaks			
Exterior Walls	Check for Signs of Leaks				Metalwork	Staining			
	Staining					Check Attachment			
	Missing Mortar					Paint Any Rusted Metal			
	Cracks					Recaulk as Necessary			
Field of Roof	Substrate Firmness				HVAC Units	Check All Ductwork			
	Note Damage / Deficiencies					Doors Are Securely Attached			
	Check for Loose Fasteners					Lines			
	Redistribute any Ballast across Bare Spots					Pipes			
Drainage System	Clean Out All Gutters and Drains					Check Top Flashing Securement / Termination and / or Counterflashing			
	Downspouts					Gaskets			
	Scuppers					Equipment Base / Tie-In			
	Check Drain Bolts				Other	Check for Oil Deposits			
	Check Strainers					Surface Contamination			
	Make Sure Drains Are Working					Soft Areas			
Base Curb Flashing	Check Top Flashing Securement / Termination and / or Counterflashing					Vandalism			
	Inspect for Signs of Movement					Vegetative Roof Area			
Roof Edges	Check for Deterioration and Securement					Solar Panel / Mounting Damage			
Penetrations	Check and Fill All Pitch Pans as Necessary					Ponding Water			
	Inspect all Penetration Flashings					Debris			
	Recaulk as Necessary					Physical Damage			
	Check Draw Bands					Roof Needs Cleaning			
	1	1				Traffic Patterns / Walkway Pads Needed			

#### Address:

# Guarantee #: Inspected By: Inspector's #: Today's Date: Next Inspection Date: Notes: Votes:

## **Contact Us**



### Claims

Claims that can arise from a variety of situations, including installations, water leaks, wind uplift, and more.

1-800-458-1860

guaranteeleak@gaf.com



### Warranties & guarantees

Types of warranties, details about coverage, information on limitations, and how warranties can be transferred.

877-423-7663 option 3, then option 3

guaranteeservices@gaf.com



### Inspections

Close examination of materials and installation, including around flashing, edges, corners, and other details.

fieldservices@gaf.com



### Find a contractor

Need help with your commercial roof replacement or repair?

